



Welcome to the Miracle Theatre

Thank you for your interest in renting the Miracle Theatre for your event.

The Miracle Theatre complex now consists of three separate performance spaces:

- The 600 seat Mainstage Theatre on the first floor has a grid height of 25' and a proscenium opening 45' w by 22' h. There is no fly system. The stage is 29'7" deep, with 10' in front of the main curtain. The floor construction is a sub-layer of 3/4 ply, topped with a layer of 3/4 ply on 1x2 furring strips and covered in 5/8" MDF painted flat black.
- The Balcony Theatre, on the second floor, is a separate stage with 300 seats. It has no proscenium. It has a tension grid 14' over the stage, with lights hung above that. The stage is 23 feet deep, and the effective playing area is about 45 feet across. This can be adjusted with masking curtains. The floor two layers of 5/8 ply on 1x2 sleepers resting on 2" rubber blocks, covered in 1/4 masonite painted black.
- The Black Box Studio, also on the second floor, seats up to 100 in any formation desired. The room is approximately 40' by 40', with panels that can divide it into three smaller rooms. The floor hardwood over ply resting on 1x2 sleepers. A marley dance floor is available for this room only.

Actors' Playhouse is a year-round production company in the Miracle Theatre, however space is available for rent within our production schedule, or in one theatre or another concurrently while we are also in production. For choice dates, theatre rentals should be booked at least 90 days in advance. Film shoots outside the theatre should be booked 30 days in advance. The Mainstage theatre is more accessible between June and September for weekends or long-term rentals, and on some weekends during the prime of season from October through May. Theatre spaces are most always available on Sunday, Monday and Tuesday evenings.

Prior to making an appointment with our staff to tour the facility, a complete rental application form must be submitted. The information helps us identify how we can make the space available for your rental. Be sure to include information about your set-up and rehearsal time needs.

We do not provide scenic elements, hand or set props, or costumes, to outside companies.

Depending on our production schedule and your rental date(s), you may have to share the stage with the set of our current production. This will also preclude any adjustments to the lighting: we can create cues with the existing lighting, but we will not change the focus or color of a set lighting plot.

Vocal reinforcement and playback is available, but we do not provide band or orchestra equipment, or similar specialty sound gear. Any recording or mixing will be billed at an hourly rate.

Detailed information packages for each theatre available on request. Scale plans and sections available in DWG format on request: hardcopy plans available for \$5.00 a set per theatre.

The marquee, kiosk, and poster showcases, are negotiated separately.



RENTAL APPLICATION

Please Return completed form to:
 Christopher Jahn, Production Manager
 280 Miracle Mile, Coral Gables, FL 33134
 (tel)305-444-9293 ext. 608
 FAX: 305-444-4181

Licensing Agreement Information:

Please Print Clearly

Title of Event		Date(s)	Time(s)
Producer/Organization			
Mailing Address – Street/Post Office Box			Suite/Apt. Number
City		State	Zip Code
Person Signing the Agreement	Name		Title
Federal ID or Social Security Number		Are you a nonprofit 501 (c)3 corporation? <input type="checkbox"/> yes* <input type="checkbox"/> no	

**Must provide a copy of your Internal Revenue Service 501 (c)3 corporation Acceptance Letter 1045*

Contact Information:

Primary Contact	Name		Title	
Phone	Evening Phone	Fax	Cell/Pager	Email
Ticket Information	Name		Title	
Phone	Evening Phone	Fax	Cell/Pager	Email
Marketing/Publicity	Name		Title	
Phone	Evening Phone	Fax	Cell/Pager	Email
Technical	Name		Title	
Phone	Evening Phone	Fax	Cell/Pager	Email

Event Information:

Description of Event:			
Type of event: <input type="checkbox"/> Concert <input type="checkbox"/> Musical <input type="checkbox"/> Drama <input type="checkbox"/> Comedy <input type="checkbox"/> Meeting <input type="checkbox"/> Lecture <input type="checkbox"/> Dance <input type="checkbox"/> Other:			
Will you need dressing rooms? <input type="checkbox"/> yes <input type="checkbox"/> no	Are you bringing scenery? <input type="checkbox"/> yes <input type="checkbox"/> no .	Will you need rehearsal time? <input type="checkbox"/> yes <input type="checkbox"/> no .	
Is this a ticketed event? <input type="checkbox"/> yes <input type="checkbox"/> no .	Seating: <input type="checkbox"/> Reserved <input type="checkbox"/> General Admission	Is even open to public? <input type="checkbox"/> yes <input type="checkbox"/> no	
Will you need Box Office Services? <input type="checkbox"/> yes <input type="checkbox"/> no .	What are your ticket prices?		
Approx. Length of performance: hr min	Will there be an intermission? <input type="checkbox"/> yes <input type="checkbox"/> no	If yes, how many? <input type="checkbox"/> one <input type="checkbox"/> two .	
Anticipated Attendance:	Suitable Ages: <input type="checkbox"/> Any Age <input type="checkbox"/> 6yrs old + <input type="checkbox"/> 18 yrs old + <input type="checkbox"/> Adults Only		
Are you providing your own event insurance? <input type="checkbox"/> yes <input type="checkbox"/> no	Is photo/video recording by patrons allowed? <input type="checkbox"/> yes <input type="checkbox"/> no		
Will merchandise be sold? <input type="checkbox"/> yes <input type="checkbox"/> no .	If yes, Merchandise Contact:	Tel:	
Will you have a reception at the theatre? <input type="checkbox"/> yes <input type="checkbox"/> no If yes: <input type="checkbox"/> Before Performance <input type="checkbox"/> After Performance <input type="checkbox"/> Catered <input type="checkbox"/> Alcohol			

TO BE COMPLETED BY MIRACLE THEATRE

Rental Fee:	Rehearsal Day Fee:	Reception:	Additional Deposit:
Additional Labor:	Other:		



RENTAL APPLICATION

Please Return completed form to:
Christopher Jahn, Production Manager
280 Miracle Mile, Coral Gables, FL 33134
(tel)305-444-9293 ext. 608
FAX: 305-444-4181

Technical Needs questionnaire

This section is designed to help us determine your exact needs in terms of manpower and technical support. Not all sections apply to all kinds of events. Not all equipment on this questionnaire is available.

PERFORMANCE AREA

Minimum size performance space needed: Width _____ x Depth _____ x Height _____

Please list specific equipment you will bring, and their purpose:

TECHNICAL REQUIREMENTS

This section deals with equipment available to the renter:

Sound System

cassette CD MiniDisc Microphones (list # and type: _____)

equipment tie into soundboard (list kind of equipment: _____)

Lighting System

Just Houselights and Stage lights (includes adjusting brightness)

We will need special lighting cues (briefly describe what you need):

Follow Spots number: _____

OTHER:

SCHEDULE: list preferred dates and times

Set-up/ rehearsal(s):

Actual Event(s)

Reception(s)

Removal of event related material:

This Section deals with equipment renter will be bringing:

Staging:

Platforms dance floor (circle one: Marley or Sprung)

Musical Instruments (list):

ADDITIONAL REQUIREMENTS/PREFERENCES

Items in this area are an additional cost, per unit per day.

LOBBY: Tables _____

Poster Cases (number) _____

MARQUEE (provide text: letters only, up to 20 characters)